

# DEFENSE LOGISTICS AGENCY HEADQUARTERS

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IN REPLY REFER TO

Logistics ED1 IPT

February 24, 1999

MEMORANDUM FOR: DISTRIBUTION

SUBJECT: Adoption of Commercial ED1 Standards for DOD Logistics Business Transactions - Integrated Product Team (IPT)

The next meeting of subject IPT will commence at 0800 on March 4, 1999 at the Logistics Management Institute (LMI), McLean, VA. The tentative agenda is provided below (see Web site www.log.edi.migration.hq.dla.mil for administrative details). Attached for your review and comment are draft minutes and actions that resulted from the February 9-10, 1999 meeting. Subject to comment, the IPT Chairman will approve these minutes and actions on March 4, 1999. Point of contact is Mr. George Kingsley, (703) 275.5491, kingsleg@ncr.disa.mil.

#### Tentative Agenda:

Information Briefings	Decision Topics
☐ Implementation Plan Sections (Section	☐ Review/Approve IPT Terms and
Leads)	Definitions
☐ ED1 Policy Status	□ Funding Nominations
GSA ED1 Information Briefing	
☐ Chairman Updates - Actions 1-9-99-01,	
I-9-99-02, Ī-9-99-03, I-9-99-04, I-9-	
99-09	

RICHARD L. MO Lt Col. USAF

IPT Chairman

- 1. Minutes of Meeting
- 2. Attendees
- 3. Action Items

#### DISTRIBUTION:

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Director, Ballistic Missile Defense Organization (POI)

Program Manager, Defense Medical Logistics Standard Support Program Office (DMLSS West), (JMLSS)

Director, Department of Defense Ballistic Missile Defense Organization (POI)

Joint Interoperability Test Command (JTDB)

U.S. Postal Service (DLIS)

cc:

Director, Assistant Secretary of Defense for Command, Control, Communication, and Intelligence (ASD)

Deputy Under Secretary of Defense for Logistics (LSM), (MDM), (TP), (MPP&R)

Director, Joint Electronic Commerce Program Office (CTC), (PTI)

#### **Minutes**

#### Adoption of Commercial EDI Standards for DoD Logistics Business Transactions Integrated Product Team (IPT), February 9-10, 1999

The meeting opened with the Chairman welcoming all and thanking them for their participation in this effort. After introductions, administrative announcements, and a review of the agenda, the meeting activities began. Note: See IPT WEB page at www.log.edi.migration.hq.dla.mil for additional information.

<u>Service and Agency Briefings</u>: As a precursor, the Chairman provided a series of suggested topic areas. Shown below are synopses of briefings.

#### **Service and Agency Briefing Synopses**

Service/Agency	IPT Internal Support	Internal Modernization	On-Going/Planned ANSI ASC X12 Initiatives	Issues/Concerns
	Organization	Strategy/Plans	1150 1112 11111111111111111	
Army	EDI IPT	Phased implementation	- Wholesale Logistics	- Phased
	established	through process	Mod Program (WLMP)	Implementation
		improvements and	- Procurement Automated	- Resourcing
		business system	Data and Document	- Minimal
		upgrades	System (PADDS)	interface with
			- TACOM's Direct	commercial
			Vendor Delivery (DVD),	sector
			and depot/repair program	- ROI
Navy	Existing	Phased implementation	- SUP-21 (Reinventing	- Migration must
	Organization	coinciding with JECPO	Navy Logistics Business	include
	(Navy	plan	Rules) target 2005	reengineering
	Supply		- Supports ANSI ASC	- Open policy to
	Systems		X12 for interface with	allow for
	Command)		civil sector:	inclusion of other
			- Automated Non-	technology
			Standard Requisitioning	- Phased,
			System (ANSRS)	measurable, and
			- Commercial Asset	coordinated plan
			Visibility (CAV II)	
			- Direct Vendor Delivery	
			for Repairables	
			- Internal Mod based on	
			business case analysis	
Air Force	DRID #48	Worked as part of	- Shipping with Federal	- Interface with
	IPT	larger picture:	Express	other functional
	established	- GCSS-AF	- Paperless contracting	areas
		- Logistics migration	- On-going review:	- Multiple
		plans	- Supply	initiatives
		- CIO management	- Maintenance	- Resources
		board	- Logistics Information	- Emerging EDI
			Systems	standards

#### **Service and Agency Briefing Synopses (continued)**

Service/Agency	IPT Internal Support Organization	Internal Modernization Strategy/Plans	On-Going/Planed ANSI ASC X12 Initiatives	Issues/Concerns
United States Marine Corps (USMC)	Existing Organization (LPS/I&L)	Worked as part of larger picture: - Logistics Information Resource (LOG IR) Plan - Integrated Logistics Capability (ILC)	- Electronic Document Access (EDA) - Navy Electronic Commerce Online (NECO) - Electronic Mall - Smart Cards - Standard Procurements System (SPS)	- Incremental approach (aggressive where feasible) - Should comply with Logistics Business Systems Corporate Strategy - Must streamline business process
Defense Logistics Agency (DLA)	DRID #48 working group being established	Where "EDI commercial standard" is best solution, will be implemented as part of business process initiative, system upgrade/modification	- Pre-Procurement - Financial - Invoicing - Contract management - Cataloging	- Recognize other solutions: - Shared data - CICS-to-CICS - Internet - AIT - DLMS
Transportation Command (TRANSCOM)	Existing Organization (TCJ4-LP)	Will continue as OSD lead for EDI transportation programs	<ul> <li>In-transit visibility</li> <li>efforts</li> <li>Fielding transportation</li> <li>migration systems</li> <li>Improving business</li> <li>practices</li> </ul>	- Size and scope of effort - Varying degrees of sophistication and capability across spectrum
Defense Security Cooperation Agency (DSCA)	Existing Organizations (DSCA/IT/ DSAMS)	Re-engineering and standardizing security cooperation program to a single system that utilizes ANSI ASC X12 EDI standards	- Maintain most legacy systems until replaced – currently modernizing DSAMS/PC - No change to MILDEP legacy systems - Current timeline – FOC 2003	- Can not force change on foreign customers - Must accommodate least sophisticated customer - Will not provide less information - ANSI vice UN/EDIFACT? - Interfacing systems

#### **General Topics**:

☐ IPT voting members – membership agreed that the category previously known as "supporting/voting as required" would be deleted. IPT membership will be in two categories, "voting" or "supporting." See draft IPT Charter on WEB page for detailed breakout.

- Synopsis of one-on-one visits Chairman intends to visit with each of the major IPT participants. The purpose of these visits will be to exchange thoughts and ideas regarding the conduct of the IPT and other areas of mutual interest (open/maintain lines of communication). The Chairman mentioned that he is available to speak with Service and Agency groups or their chain of command at their convenience. Minutes of January 20, 1999 meeting approved with minor exceptions. Revised minutes posted on WEB February 12, 1999. ☐ Civil sector IPT involvement – plans are underway to brief this effort at the April Data Interchange Standards Association (DISA) Electronic Commerce (EC) Conference and at the Second Annual DoD EC Day in June. In addition, a draft brochure was shown for distribution. A suggestion was made that this effort also be briefed at the October CALS Expo. **IPT Charter Approval**: As a result of input received prior and discussion during the meeting, a final draft Charter was approved. This final draft is posted to the WEB for review and comment by IPT membership (suspense March 1, 1999). The Chairman will incorporate changes and present for signature to the Director, Deputy Under Secretary of Defense (DUSD) for Logistics (L), Logistics Systems Modernization (LSM), and the Director, Joint Electronic Commerce Program Office (JECPO). Additionally, this Charter will be a topic of discussion at the March 5, 1999 IPT update to the Logistics Information Board (LIB). The Chairman encouraged the membership to review the Charter with their LIB members prior to the March 5, 1999 meeting. At this point, a discussion ensued that transcended the general intent of the briefing and focused on the scope, purpose, and intent of the Department of Defense Reform
- At this point, a discussion ensued that transcended the general intent of the briefing and focused on the scope, purpose, and intent of the Department of Defense Reform Initiative Directive (DRID) #48. Navy, Air Force, and DLA strongly supported the interpretation that the DRID did not limit the Services and Agencies to an envisioned infrastructure based on the American National Standards Institute (ANSI)-chartered Accredited Standards Committee (ASC) X12 commercial standards. They generally support this standard at the enterprise level, but not as a mandate for their internal logistics processes. The Navy stated that it is their intent to move directly to a "shared-data environment" but would continue to evaluate ANSI ASC X12 along with a myriad of other enablers to their business process improvements. This discussion moved to the scope of the Defense Logistics Management System (DLMS). The concern was expressed that DLMS and ANSI ASC X12 are inclusive of each other and do not allow for emerging technologies (see attachment 3, action 1-9-99-08). The DLMS Office (DLMSO) representative challenged this interpretation and stated that DLMS was inclusive of other EDI technologies now and is capable of

expansion. Once this broader definition of DLMS was explained, the membership concurred that this issue was not as critical as previously thought. The final topic discussed was the definitive "end-state" for the IPT. The consensus of the IPT was that once the implementation plan is approved, the IPT would be disbanded. Attendees agreed to fully support the establishment of a follow-on organization to oversee the execution of the implementation plan.

<u>Terms and Definitions</u>: The membership agreed that this topic would be ongoing. The Chairman will continue to update the IPT through the WEB and during meetings. The Chairman did exclude the definition of DLMS and asked the briefer to work this "off line" with the membership until final resolution is reached. In addition, a crosswalk will be performed between the Charter, Plan Outline, and Policy to ensure uniformity of definitions. The ultimate goal is to transition this effort to the glossary of terms portion of the final implementation plan.

<u>Implementation Plan Outline</u>: With minor exceptions, the outline presently posted to the WEB was approved as the starting point for writing the plan. The Chairman agreed to assign action group leads for developing and writing the following sections:

ass	sign action group leads for developing and writing the following sections:
	Part 1 – Introduction
	Part 2 – DLMS Implementation Plans
	☐ New Systems (separate action group)
	☐ Legacy Systems (separate action group)
	Part 3 – Implementation Management Plan
	Part 4 – Operation Management Plan
	Appendix A – Operating Concept
	Appendix B – Architecture
Th	ese assignments will require the Services and DLA to identify by name action group
lea	nds and support members for each formed group. In addition, the Chairman will name a
fac	cilitator for each group.

<u>Logistics EDI Policy</u>: As a result of input received prior and discussion during the meeting, the draft Policy was approved. It will be presented to DUSD(L)(LSM) for formal staffing on February 16. At that time, the updated draft will be posted to the WEB. In addition, the Chairman agreed to determine the preferred method to promulgate this policy.

<u>**DUSD(L)**</u> Remarks: The DUSD(L) challenged the IPT to generate solutions that sharpen the logistics focus on the warfighter and enable us to accelerate the change process. Do not wait for top down guidance – come up with the good ideas and move forward. Our logistic objective should be our customers' confidence in the process. The right product, at the right place, at the right cost, at the right time, and inclusive of the right visibility. In regard to the specific outcome of this IPT, he stated that the

implementation should not negatively effect readiness. He went on to mention that the Services and Agencies must commit to implementation or nothing will happen. After a short question and answer period, he thanked the group for the opportunity to share his thoughts with them and wished everyone good luck.

**DoD DDI Translator Requirements**: This topic was a follow-up to action item 1-20-99-08 (see attachment 3). After a short discussion, the DLA and the Defense Information Systems Agency (DISA) agreed to co-chair an action group to work this issue with the ultimate goal of transitioning their effort to Appendix B. The Chairman agreed to provide a facilitator to this group.

<u>Program/Project Funding Nominations</u>: The IPT approved nomination criteria with minor comments. The Chairman will revise criteria and issue a "data call" for nominations February 12, 1999. The "data call" will be inclusive of available funds by appropriation. Suspense for nominations will be March 1, 1999, with a prioritized list to be provided to the March 4, 1999 meeting for membership approval.

<u>Non-DoD Issue Resolution</u>: The IPT approved the Chairman's proposal that non-DoD members would follow the same issue resolution process as DoD members. See IPT organizational chart on the WEB.

<u>**DLMS/DLSS Enhancements**</u>: Due to time constraints, formal briefing was postponed to a later meeting. Handouts were provided and briefing slides will be posted to the WEB.

The Meeting adjourned with the Chairman thanking all for their candid comments and reminding the membership of the next meeting on March 4, 1999.

### Adoption of Commercial EDI Standards for DoD Logistics Business Transactions Integrated Product Team (IPT) Team February 9-10, 1999 Meeting Attendees

Army	Navy	Air Force	USMC
Ms. Dunnington	CDR Smith	Ms. Larson	Mr. O'Rourke
Mr. Carey	Mr. Jablonski	Lt Col Mihalcik	Ms. Matsumoto
Ms. Akins		Lt Col Marshall	
MAJ Nelson		Mr. Hirka	
		Mr. Farrar	
JCS	DLA	TRANSCOM	Coast Guard
Mr. Brensy	Ms. Broussard	COL Hebert	LT Copeland
	Ms. Pavlik		
SOCOM	GSA	DFAS	FAA
LCDR Sist		Mr. Abejuela	
		Ms. Hughes	
NSA	DSCA	DeCA	MEDLOG
	Mr. Freedenthal		Ms. Agnew
DUSD(L)	JTAV	LCM	DLIS
Ms. McNeil	Mr. Crisci		Mr. Behrendt
	Ms. Newell		
	Ms. Kipler		
DAASC	DISA	Acquisition Reform	DLMSO/JECPO
Mr. Brown	Ms. Adams	Ms. Curtis	Mr. Yeakel
			Mr. Osterhus
JITC	DLIS		Lt Col Modell
Mr. Lynch	Mr. Behrendt		Ms. Shwinn
			Ms. Johnson
			Mr. Thomas
			Ms. Hilert
			Mr. Egan
			Mr. Crawford
			Ms. Amyx
			Mr. Kingsley
			Mr. Gower
			Mr. Lewis
			Mr. St. Mark
			Mr. Graham
			Mr. L. Johnson

Number	Action/Comments	Suspense	Lead
1-20-99-01	Approve IPT Charter - IPT members will review and provide comments by 2/5/99 to Mr. Jim Lewis (project facilitator). Mr. Lewis will incorporate changes as appropriate and brief for approval at the 2/9-10/99 IPT meeting.	3/5/99	Chairman
	Incorporate changes received during previous staffing and during meeting. Post to WEB with suspense for input by 3/1/99. Present for signature to Director JECPO and DUSD(L)(LSM). Include as a briefing point at the 3/5/99 LIB.		
1-20-99-02	Approve IPT Terms and Definitions - Mr. Lenny Johnson (project facilitator) will modify current terms and definitions to include source information by 1/21/99 and provide to IPT membership via the IPT web site. IPT members will review and provide comments by 2/5/99 to Mr. Johnson. Mr. Johnson will incorporate changes as appropriate and brief for approval at the 2/9-10/99 meeting.  - Will continue to update IPT membership through WEB and during meetings Will review Charter, Plan Outline, Policy to ensure	Ongoing	Chairman
	completeness of document Will transition to become "glossary of terms" in final Implementation Plan.  IPT Chairman will define the term DLMS to encompass other emerging technologies that may have future application to the overall EDI effort.	2/16/99	
	This term will be staffed separately to IPT members.		

Number	Action/Comments	Suspense	Lead
1-20-99-02	The following organizations will provide updated	2/19/99	
Continued	definitions:		
	Legacy Systems DISA		
	Value Added Network JITC		
	Life-Cycle Mgt DSCA		
1-20-99-03	Approve Implementation Plan Outline -	Complete	Chairman
	Mr. Mark Crawford (project facilitator) will		
	modify current Implementation Plan Outline with		
	a sentence or two for each major heading and		
	provide to IPT members by 1/28/99. IPT		
	members will review and provide comments by		
	2/5/99 to Mr. Crawford. Mr. Crawford will brief		
	for approval at the 2/9-10/99 meeting.		
	Chairman will assign Action Group leads for	2/16/99	
	developing the following sections of the		
	Implementation Plan:		
	? Part 1-Introduction		
	? Part 2 – DLMS Implementation Plans		
	? New Systems (separate group)		
	? Legacy Systems (separate group)		
	? Part 3 – Implementation Management Plans		
	? Part 4 – Operation Management Plans		
	? Appendix A – Operating Concept		
	Tasking will include a "data call" for each of the		
	Services and DLA to identify by name Action		
	Group leads and support members for each		
	formed Action Group. In addition, Chairman will		
	name an IPT Support Group facilitator for each		
	Action Group.		
1-20-99-04	Service and Agency EDI Briefings -	Complete	Services
	Briefings will be provided in accordance with		and
	outline provided in administrative portion of the		Agencies
	minutes above. Briefings by other IPT		
	participants are optional. Time will be provided		
	on the agenda to accommodate this option.		

Number	Action/Comments	Suspense	Lead
1-20-99-05	DoD Logistics EDI Policy -	Complete	Chairman
	IPT members will review and provide comments		
	by 2/5/99 to Mr. Jim Lewis (project facilitator).		
	Mr. Lewis will incorporate changes as appropriate		
	and brief for review at the 2/9-10/99 IPT meeting.		
	Chairman will consolidate inputs, revise policy,	2/16/99	
	and brief to DUSD(L)(LSM) for approval.		
	Will research to determine preferred method to		
	promulgate policy.		
	Based on comments and follow-on issues,	3/9/99	
	Mr. Lewis will continue to move toward final		
	resolution/approval.		
1-20-99-06	Candidate Program/Project Funding	3/18-19/	Chairman
	Nominations-	99	
	IPT members will review and provide comments		
	by 2/5/99 to Mr. Frank St. Mark (project		
	facilitator). Mr. St. Mark will incorporate		
	changes as appropriate and brief for review at the		
	2/9-10/99 IPT meeting. Based on comments and		
	follow-on issues, Mr. St. Mark will continue to		
	move toward final resolution/approval of		
	programs/projects by 3/18-19/99.		
	IPT approved criteria with minor comments		
	2/10/99. Mr. St. Mark will revise criteria and		
	issue a "data call" for nominations 2/12/99. This		
	data call will include available funds by		
	appropriation. Suspense for nominations will be		
	3/1/99. Action Group will convene 3/2-3/99 and		
	develop a prioritized listing of nominations for		
1.20.00.05	presentation at the 3/4/99 IPT meeting.	G 1	G1 ·
1-20-99-07	IPT Voting Members -	Complete	Chairman
	Chairman will revisit (based on IPT comments)		
	the issue of IPT voting membership and reflect		
	his findings in the next iteration of the IPT		
	Charter.		

Number	Action/Comments	Suspense	Lead
1-20-99-08	DoD EDI Translator Requirements -	TBD	Chairman
	Pending appointment of an "action group," IPT		pending
	Chairman will begin to define/scope the DoD EDI		Action
	translator requirement. This issue is inclusive of		Group
	Corporate/Service/Agency requirements.		
	2/10/99 DLA and DISA agreed to co-chair an		
	Action Group to define and begin the process of		
	requirement determination. Mr. St. Mark will		
	facilitate this action as a sub-task of the Action		
	Group charged with developing Appendix B of		
	the Implementation Plan.		
1-20-99-09	IPT Non-DoD Issue Resolution -	Complete	Chairman
	Develop a procedure, based on the fact that the		
	IPT's primary focus is on DoD EDI standards, on		
	how non-DoD (GSA, NSA, NASA, etc.) elements		
	will assist in issue resolution.		
1-20-99-10	Civil Sector IPT Involvement -	Ongoing	Chairman
	Develop a procedure by which civil sector EDI		
	standards organizations can participate, advise,		
	and consult on the IPT's efforts.		
1-20-99-11	DLMS/DLSS Enhancements -	Complete	Chairman
	Mr. Don Egan will prepare a comprehensive list		
	of enhancements that are present in DLMS, but		
	not in DLSS. This list will be provided to the		
	Chairman by 2/5/99 for review and briefed at the		
	2/9-10/99 meeting.		
	Note: Hard copy of briefing charts provided as		
	handout at 2/9-10/99 meeting. Briefing deferred		
1 20 00 12	to later meeting.	Complete	Chairman
1-20-99-12	NASA and USPS - For participation in the 2/9-10/99 meeting, the	Complete	Chairman
	Chairman will invite NASA, USPS, and DIA to		
	participate in the IPT process.		
1-9-99-01	DoD ROI Studies –	3/4/99	Chairman
1 / //-01	Research to determine relevant DoD logistics EDI	ショコ・ノノ	
	ROI studies completed/ongoing/contemplated and		
	provide results to IPT		
	r		

Number	Action/Comments	Suspense	Lead
1-9-99-02	DoD Logistics priorities –	3/4/99	Chairman
	Research to determine the relative priority of EDI		
	migration to commercial standards within		
	DUSD(L).		
1-9-99-03	Migration Standard Capabilities –	3/4/99	Chairman
	Research, compare, contrast capabilities of XML		
	vice ANSI ASC X12, or other available logistics		
	standards, and provide results to IPT.		
1-9-99-04	IPT E-Mail Address -	3/4/99	Chairman
	Establish an IPT "common" e-mail address.		
1-9-99-05	IPT End-State –	TBD	Chairman
	Research to determine a definitive "end-state" for		
	EDI IPT.		
1-9-99-06	Minutes –	2/12/99	Chairman
	Update Jan 20, 1999 minutes to reflect		
	recommended changes and post to WEB as final.		
1-9-99-07	Similar Efforts –	Ongoing	Chairman
	Research to determine if similar efforts are		
	ongoing within DoD and Non DoD Agencies.		
	When applicable, add link to IPT WEB page.		
1-9-99-08	"Oversight Organization" –	Ongoing	Chairman
	In what will become a recommendation of the		
	IPT, conceptualize and propose the "oversight		
	organization" that will serve as the follow-on to		
	this IPT. Major responsibility will be to oversee		
1.0.00.00	execution of Implementation Plan.	2/4/00	Chairman
1-9-99-09	IPT Scope –	3/4/99	Chairman
	Assess the ramifications of expanding the		
	implementation plan to include other enablers		
	such as AIT, XML, e-mall etc. This action can be		
	accomplished through the re-definition of DLMS.		
	DUSD(L)(LSM) will be briefed on the positives and negatives of this expansion. Results will be		
	presented at the 3/4/99 IPT meeting.		
1-10-99-01	Other Implementation Plans/Policies –	Ongoing	Chairman
1-10-33-01	Research to determine other plans, strategies,	Oligonig	Chamilan
	policies, lessons learned, etc., that should be		
	referenced or tied to this effort.		
	referenced of fied to this effort.	<u> </u>	

Number	Action/Comments	Suspense	Lead
1-10-99-02	Testing –	Ongoing	Chairman
	Research and develop a strategy to determine		
	future IPT testing requirements and test agencies		
	to be utilized (Service and/or JITC).		